

Fall Festival of the Arts & Crafts

*on the streets of Historic Downtown
Washington, Missouri*



Fall Festival of the Arts & Crafts

Celebrating our heritage!

**Saturday & Sunday
September 22 & 23, 2012**

Fine Arts & Crafts

German & Festival Foods

Continuous Live Entertainment

“Charming Chairs” Silent Auction

*Fun For The
Entire Family!*

Rules & Regulations

Dates and Times

**Saturday, September 22, 2012
10:00 am to 6:00 pm**

**Sunday, September 23, 2012
10:00 am to 4:00 pm**



Location

On the Streets of Historic Downtown Washington, Missouri.

Description of Festival

This is a family-oriented festival in downtown Washington, offering a variety of talents from over one hundred artists & crafters, with great food and entertainment, and NO ADMISSION CHARGE.

Rules of Participation

The festival is open to exhibitors 16 and over. Exhibitors may set up Saturday starting at 6:00 AM. Exhibits MUST BE set up by 9:00 AM. Limited 110v electrical outlets are available on a first-come, first-serve basis. Booth rental fees are payable with application. Cancellation deadline is August 15th. There will be a \$35.00 cancellation fee for cancellations received prior to August 15th. There will be NO REFUND for cancellations after August 15th. Tables, chairs, and

tents WILL NOT be provided. No smoking or animals are permitted in booth areas. Exhibitors should have all items clearly marked, provide tags for their merchandise and be responsible for setting up and cleaning up their area. **Only hand-crafted, hand-made original items created by the exhibitor may be offered for sale.** Exhibitors will be asked to remove items not meeting these standards. No food or drinks may be sold without specific approval by the Festival Committee prior to the event. **NO MUSIC OF ANY KIND ALLOWED IN BOOTHS, NO EXCEPTIONS.** We reserve the right to reject any items found not to be in good taste, or any person who does not conform to the regulations. Spaces will be assigned as applications are received. Please do not expect to be in the same location each year, booths are moved to show variety and break up monotony. Food and drink booths will be available. Confirmation and acceptance will be mailed within 60 days of receipt of application. **Applications MUST be signed**



and dated. Vehicles **MUST** be removed immediately after unloading and before setting up. Absolutely **NO** pets of any kind permitted on festival grounds.

Sales

All proceeds from the sales go to the exhibitor. It is the exhibitor's responsibility to collect and report sales tax. Local sales tax tables will be provided. **Downtown Washington, Inc. provides the State of Missouri a complete list of participating vendors.**

Application

Only exhibitors whose work has been juried by the festival committee may exhibit at this event. **Every year all entries MUST submit 3 to 5 photographs that cover all types** of current work. All pictures must be labeled with the exhibitor's name. Photos will be returned to exhibitors at check in on the day of the festival. **Applications will not be considered with out pictures.**

Fees

Booth fee is \$100.00 for a 10x10 space, \$150.00 for a 10x20 space (12x12 requires a 10x20 space) and electricity is available on a limited basis for an additional \$20.00. **There is a \$10.00 non-refundable jury fee.** Your check or money order, for the appropriate amount, should be made payable to Downtown Washington, Inc. The receipt of your application will be considered a commitment to attend the festival. **No refunds will be given after the final cancellation deadline.**

Display

Tents or coverings must be flame-retardant. No stakes can be driven into the ground or pavement. All exhibitors must provide their own display. Exhibitors must drape all booth/table fronts and backs where exposed to view and should keep all packing materials out of sight. **Exhibitors may not block or impede the sidewalk in any way or fashion.** Your display may not exceed the space allotted unless prior arrangements have been made. Security will be provided between 6:00 PM Saturday night and 10:00 AM Sunday morning. **Exhibitors are not allowed to breakdown their booth until the end of the festival, unless you have permission from the festival committee in advance.** If you break down early you will not be invited back.



Disclaimer

Downtown Washington, Inc. reserves the right to select the show participants. Downtown Washington, Inc. reserves the right to reject any exhibitor for good cause. Good cause includes but is not limited to, inappropriate behavior on the part of the exhibitor, inability of the exhibitor to comply with the rules and regulations of the festival, misrepresentation of work, and presentation of work which falls below the standards of Downtown Washington, Inc. and/or the Festival Committee. Downtown Washington, Inc. is not responsible for any loss, damage, or theft of merchandise.

ALL DECISIONS OF THE FALL FESTIVAL COMMITTEE ARE FINAL.



**2013 Fall Festival Date
September 28 & 29 2013**

**2014 Fall Festival Date
September 27 & 28, 2014**

**For More Information call 636.239.1743
or Visit Us On The Web At
www.downtownwashmo.org**

Detach Application Before Returning.

Fall Festival of the Arts & Crafts

Exhibitor's Full Name: _____

Exhibitor's Business Name: _____

Complete Address: _____

Phone: _____

Fax: _____

Email: _____

License Plate # _____

Description of your art/craft: _____

Will you be demonstrating your art/craft in any way that may affect a neighboring booth. (Example; creating large amounts of dust, noise, etc.?) _____

I understand and agree that only hand-crafted original items created by the exhibitor may be offered for sale and will abide with the enclosed rules of participation and accept this contract.

Signature of Exhibitor: _____

Date: _____

10x10 Space --- \$100.00 x _____ = _____

10x20 Space - \$150.00 x _____ = _____

Electricity (1000 watts max) - \$20.00- _____

Total Fee Enclosed -----

\$10.00

non-refundable

July Fee

Please submit separate check for jury fee.

CRAFT DEMONSTRATIONS ENCOURAGED

Applications must be postmarked by September 1, 2012

Please Enclose: A Self-addressed Stamped Envelope

Booth Fee Payment

3-5 Photos Of Your Goods

\$10.00 Jury Fee Payment (separate check.)

Please DO NOT write in the spaces below. Internal Use Only

Date Received _____

Payment: _____

Accepted: Yes _____ No _____

Check # _____

Booth # _____

Make checks payable to: DOWNTOWN WASHINGTON, INC. - P.O. Box 144 • Washington, Missouri 63090
This form may be reproduced and used by other artist/crafters for entry to the festival.